Dining for Women
Sample First Meeting Agenda

Welcome & Introductions
- Introduction of members, leaders, guests
- Sign attendance sheet

About Dining for Women (FAQ page on website is a great resource!)
- Introduction to DFW
  - Mission and Vision
  - Where we give – countries, programs, how much DFW has donated
  - How programs are chosen and why women and children internationally
  - Background – about founder Marsha
  - Philanthropic model – giving circles; dining out $ concept
- Video clip: “Welcome to DFW” - www.youtube.com/watch?v=THHsXDa3Sc8

Infrastructure
- What is a chapter? How many chapters?
- Chapters are supported by Mentors in regions throughout the country
- Home office: Marsha is a volunteer, paid Executive Director and part-time employees
- Annual Appeal – National Fundraising campaigns

DFW website: robust site with information on sponsored programs, chapters and events,
women’s stories and media
Monthly member newsletter
Message reminder that we’re “Changing the world …. One dinner at a time!”

Chapter Announcements
- Meeting dates and times
- Request volunteers to host and present programs
- DFW in the news! (Publicity features – newsletter, blogs, local papers, etc)
- Other news

Educational Session
- Introduce featured program and share Program Fact Sheet information (highlight segments you feel are most important)
- Show video
- Lead discussion – Food for Thought provides ample discussion opportunities for your chapter.

Closing and Thank you’s
- Reminders – next month’s meeting, attendance sheet, hostess and presenter sign-ups
- Donation collection location
- Thank you’s to members, presentation volunteers, chefs

After your meal, whether before or after your meeting, share the Dinner Affirmation, which can be found on the Chapter Resource page under ‘Connecting with Members’.
- take a picture of your chapter and send it with your story to DFW!!

Changing the world one dinner at a time